



Legacy Bay Homeowners Association  
6035 Paradise Cove Drive  
Mooresburg, Tennessee 37811  
423-272-3697

Site Alteration or Minor Changes  
Form AC200

Site Alterations or Minor Changes

This form should only be used if you are planning minor changes to your home (affecting exterior characteristics) or to your site, such as non-routine landscaping, enclosing a propane tank or perhaps adding an arbor or pergola, etc.

If your changes require heavy equipment on site, adding square footage to the home or causing a major outward change to the overall character of your home, etc., use AC100 to make your request.

Lot #: \_\_\_\_\_ Date Request Submitted: \_\_\_\_\_

Property Owner: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Home Phone: \_\_\_\_\_  
Work Phone: \_\_\_\_\_  
Cell Phone: \_\_\_\_\_  
Fax: \_\_\_\_\_  
Email Address: \_\_\_\_\_

Describe, in detail, the changes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Does this proposed site alteration require re-contouring or re-grading, or might this proposal possibly affect the drainage of your lot onto neighboring lots and/or roadways?  Yes  No

If YES, describe, in detail, re-contouring, re-grading, or change in drainage. (The Architectural Committee may require additional documentation depending on the amount of re-contouring/re-grading)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Site Alterations or Minor Changes**

Reasons for changes:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

If not doing the work yourself, provide the contractor information below:

Contractor's Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City/State/Zip: \_\_\_\_\_  
Phone: \_\_\_\_\_  
Email Address: \_\_\_\_\_  
TN Contractor License #: \_\_\_\_\_

Anticipated Starting Date: \_\_\_\_\_ Anticipated Completion Date: \_\_\_\_\_

The following must be submitted with this checklist:

Check that item is submitted:

- Site Plan showing location of your home and the bordering properties and roads, driveways and walkways.
- Required permits (TVA, Federal, state and/or local)
- Insurance Certificate from Prime Contractor
- Drawing with dimensions.

If you have any questions, please contact the Architectural Committee at [ac@legacybay.org](mailto:ac@legacybay.org) or call the Association at 423-272-3697. (Messages left at this phone number will be returned within 72 hours.)

Any violations, non-compliance issues or damage caused to common property during or due to the changes are the sole responsibility of the property owner.

Prior to or upon completion, the Architectural Committee may conduct inspections of the property to ensure compliance with the approved changes.

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_