



Legacy Bay Homeowners Association  
 6035 Paradise Cove Drive  
 Mooresburg, Tennessee 37811  
 423-272-3697

Building Plan Request and  
 Checklist  
 Form AC110

**Building Plan Request and Checklist**

Lot #: \_\_\_\_\_ Phase: \_\_\_\_\_ Date Plan Submitted: \_\_\_\_\_

Heated Sq. Ft. in plan: \_\_\_\_\_ # Stories above ground level: \_\_\_\_\_ (front) \_\_\_\_\_ (rear)

Property Owner  
 (point of contact): \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_

Prime Contractor's Name: \_\_\_\_\_  
 Street Address: \_\_\_\_\_  
 City/State/Zip: \_\_\_\_\_  
 Home Phone: \_\_\_\_\_  
 Work Phone: \_\_\_\_\_  
 Cell Phone: \_\_\_\_\_  
 Email Address: \_\_\_\_\_  
 TN Contractor License #: \_\_\_\_\_

What is the architectural style of this home? \_\_\_\_\_

The following must be submitted with this Request/checklist:

Check that item is submitted:

- Two complete sets of architectural drawings showing all elevations (Plans must be professionally drawn and at least 1/4 in. to 1 ft. scale)
- A certified surveyed site plan showing location of house, setbacks, driveway(s), walkways, bordering properties and roads. See guidelines for fuel tank (if applicable)
- Hawkins County sewage disposal system certification
- Landscape plan (must be submitted before landscaping begins)
- If there are any TVA permits required, they must be included
- Insurance Certificate from Prime Contractor
- Signed Construction Agreement (Form AC400)

Are all setback requirements taken into consideration in your plan?  Yes  No

Do you have a current survey?  Yes  No

Are visible property markers displayed on your lot?

Yes  No

**Building Plan Request and Checklist  
(Continued)**

Heated Sq. Feet:            First Floor: \_\_\_\_\_  
   Second Floor: \_\_\_\_\_  
   Other: \_\_\_\_\_  
   Total: \_\_\_\_\_

Basement?                     Yes  No

Walkout?                      Yes  No

Roof Pitch: \_\_\_\_\_ (8/12 minimum) Secondary Roof Pitch: \_\_\_\_\_

**All new home construction, must supply actual siding sample before approval, the AC committee will not approve any type, style, configuration of vinyl siding material. NO VINYL SIDING WILL BE APPROVED! Brick, Stone, Stucco, Hardie Board is preferred. No burning on lot.**

Exterior Materials: \_\_\_\_\_  
(identify all exterior \_\_\_\_\_  
materials for each \_\_\_\_\_  
elevation) \_\_\_\_\_

Roof: \_\_\_\_\_ Shingle Weight: \_\_\_\_\_  
(Min. 300 lbs/sq in Grand Reserve  
see AC Committee Guidelines)

Trim: \_\_\_\_\_

Doors/Shutters: \_\_\_\_\_

Driveways & Walkways: \_\_\_\_\_

Mailbox: \_\_\_\_\_

Other: \_\_\_\_\_

Garage Description: \_\_\_\_\_

In-Ground Pool?  Yes  No (If yes, must be shown on site plan)  
Exterior hot tub or spa?  Yes  No (If yes, must be shown on site plan)  
Open Deck?  Yes  No How Many? \_\_\_\_\_ Sq. Ft: \_\_\_\_\_  
Covered Porch?  Yes  No How Many? \_\_\_\_\_ Sq. Ft: \_\_\_\_\_

Anticipated Starting Date: \_\_\_\_\_ Anticipated Completion Date: \_\_\_\_\_

If you have any questions, please contact the Architectural Committee at [legacybayarchitecturalcomm@gmail.com](mailto:legacybayarchitecturalcomm@gmail.com) or call the Association at 423-272-3697. (Messages left at this phone number will be returned within 72 hours.)

Property Owner's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Prime Contractor's Signature: \_\_\_\_\_ Date: \_\_\_\_\_